Insurance Regulatory Commission of Sri Lanka

INSURANCE REGULATORY COMMISSION OF SRI LANKA

Invitation for Proposals for Selection of an Individual Consultant to Serve as an Administrator to an Insurance Company IRCSL/ADM/4/11/200

1. The Department Consultant Procurement Committee (CPCD), on behalf of the Insurance Regulatory Commission of Sri Lanka (IRCSL), invites eligible individual consultants to submit proposals for the Selection of an Individual Consultant to Serve as an Administrator to an Insurance Company.

2. The **Invitation for Proposals (IFP)**, together with the **Terms of Reference (TOR)**, is available on the IRCSL website under the Procurement page **(www.ircsl.gov.lk)**.

3. A Consultant will be selected using the Consultant's Qualifications Selection (CQS) method and the procedures described in the IFP document, in accordance with the policies set out in the Consulting Services Manual - 2007, published by the National Procurement Agency.

4. Further information can be obtained from Director Administration of the IRCSL during office hours, i.e., **08:30 hrs** to **16:30 hrs** on working days. Tel: (+94) 11-2396184 - Ext 167, (+94) 77- 4801530, Email: da@ircsl.gov.lk

5. Duly completed proposals shall be submitted either electronically by email to procurement@ircsl.gov.lk or physically by hand/registered post in sealed envelopes, in accordance with the submission instructions contained in the IFP. Proposals must be received no later than **14:00 hrs** (Sri Lanka Standard Time, GMT+5:30) on **16 November 2026**. Technical Proposals will be opened immediately after the closing time.

6. Late submissions will be rejected.

Chairperson
Department Consultant Procurement Committee (CPCD)
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