



Circular # 38

28th April 2016

Submission of Policy Documents to the Insurance Board of Sri Lanka

The Insurance Board of Sri Lanka (IBSL) at its 160th meeting has decided to require all insurance companies to:

- (1) Keep IBSL informed of the date of launch of a new insurance product; and
- (2) Submit documents in relation to the insurance product (policy documents, proposal form, advertising material, etc.) at least three months prior to the launch date of same.

Documents required in relation to Long Term Insurance Products are listed in the Annexure to this Circular.

A handwritten signature in black ink, appearing to read 'Indrani Sugathadasa', is written over a horizontal line.

Indrani Sugathadasa

CHAIRPERSON

Annexure

1. Actuarial Certificate [including but not limited to an Overview of the Product; Pricing Assumptions including the basis for setting same; Results of Profit Testing and Sensitivity / Scenario Testing; Premium Rates and any Other Charges; Surrender Values; Details of information looked at during the Product Pricing Process; Certification stating that the Premium Rates, Charges and Surrender Values are sound, workable and fair; Details of the Actuary (Name, Qualifications, Contact Details)];

Exceptions: 1. Group Products: Overview of the Product; Method used for Pricing; Pricing Assumptions including the basis for setting same; Premium Rates (if standard rates are applicable), Details of the person computing the Premiums (Name, Qualifications)

2. Riders: Overview of the Rider; Pricing Assumptions including the basis for setting same; Results of the Profit Testing; Premium Rates; Details of the person computing the Premiums (Name, Qualifications)

The Insurance Board of Sri Lanka may ask for an Actuarial Certificate if deemed necessary for Riders and Group Products.

2. Policy Document (Policy Term & Conditions and Schedule);
3. Proposal Form;
4. Any other documents to be signed by policyholders at the point of sale in addition to the Proposal Form;
5. Brochures and any other Sales / Marketing material (e.g. Quotations, Illustrations);
6. An undertaking from the Principal Officer confirming that all relevant information has been made available to the Actuary providing the Actuarial Certification for the product and that details given in all documents submitted to IBSL are consistent with the information contained in the Actuarial Certificate.